

EMPLOYEE INFORMATION FORM – NH LAKES 2018 LAKE HOST PROGRAM

Employee Name: _____
(Last) (First) (Middle Initial)

Permanent Mailing Address: _____
(Mailbox address or P.O. Box) (City) (State) (Zip Code)

Physical Street Address: _____
(Physical street address) (City) (State) (Zip Code)

Email address: _____ Preferred Phone Number: _____

Birthdate (mandatory) : _____ (date/month/year)

EMERGENCY CONTACT INFORMATION IS REQUIRED

Emergency Contact Person: _____
(First) (Last) (Relationship)

Preferred Phone Number: _____ Secondary Phone Number: _____

Name Parent/Guardian (if under 18): _____
(First) (Last) (Relationship)

Preferred Phone Number: _____ Secondary Phone Number: _____

GROUPS, POSITIONS & RATES – DO NOT ABBREVIATE

Organization Name: _____

Lake Host Inspector (ramp work) - Specify agreed upon hourly rate: \$ _____ per hour

Manager (administrative work) - Specify agreed upon hourly rate: \$ _____ per hour

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Lake Host Inspector (ramp work) - Specify agreed upon hourly rate: \$ _____ per hour

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PAYMENT OPTION: HOW YOU WOULD LIKE TO RECEIVE YOUR BI-WEEKLY PAYCHECK?

Regular check via US Mail – specify paycheck mailing address:

Paycheck address (Mailbox address or P.O. Box) (City) (State) (Zip Code)

Direct Deposit: I hereby authorize my employer, NH LAKES, to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my account listed below.

Name of bank, savings & loan, credit union: _____

Type of Account (specify – no split deposits available): Checking Savings

Routing Transit Number: _____ Account Number: _____

I wish to deposit the following into this account (select one only)

\$ _____ OR _____ % Net pay amount OR _____ Entire Net Amount

TRAINING CERTIFICATION - BY SIGNING THIS FORM, YOU ARE STATING THAT YOU:

- Attended/are scheduled to attend** the following 2018 Lake Host Training Session (check off all that apply):
 NH LAKES Training – date: _____ Local Training provided by Point Person/Manager - date: _____
- Reviewed** the 2018 Lake Host Inspector or Point Person/Manager job description.
- Reviewed/will review** the 2018 Lake Host Inspector and/or 2018 Lake Host Point Person/Manager Manual.
- Watched/will watch** the videos (shown training sessions & also posted at www.nhlakes.org/lake-host):
 - Aquatic Invasive Species in New Hampshire's Waters: The past, present & future? • Protect Our Lakes: How to Lake Host

EMPLOYEE SIGNATURE: _____ Date: _____